

Minimum Order Value Policy

1. Purpose

This Policy defines the Minimum Order Value requirements for purchase orders submitted to Havis, Inc. by authorized partners. These requirements are intended to support operational efficiency, alignment across pricing, fulfillment, support, and consistent service delivery. [Policy linked here under Havis Support.](#)

2. Minimum Order Value Requirement

All purchase orders submitted to Havis, Inc. must meet or exceed a minimum order value of \$250.00 USD per order, calculated based on the partner's net purchase price (cost), not MSRP. The minimum order value applies to product only and excludes taxes, shipping charges, and other service fees unless otherwise specified.

3. Orders Below the Minimum

Purchase orders that do not meet the minimum order value:

- May be declined and returned for revision
- Will be subject to a processing fee equal to the balance required to reach the \$250.00 USD minimum

Exceptions may be granted at the discretion of Havis, Inc. and must be pre-approved for the following circumstances:

- Product evaluations, pilots, or samples
- Strategic customer requirements
- Authorized promotional programs

NOTE: the Minimum Order Value requirement does not apply to Product Servicing and/or Service Order related activities.

4. Review and Compliance

Havis, Inc. reserves the right to periodically review order history to assess compliance with this Policy. Repeated failure to meet the minimum order value may result in:

- Loss of preferred pricing or discount tiers
- Changes to payment or freight terms
- Review and potential adjustment of overall partner status

5. Term and Modification

This Policy remains in effect until modified or withdrawn by Havis, Inc. Written notice will be provided when material changes occur.

6. Acknowledgment and Acceptance

Submission of purchase orders meeting the minimum order value of \$250.00 USD constitutes acknowledgment and acceptance of this Minimum Order Value Policy and confirms compliance with its requirements.